

**UNOFFICIAL MINUTES
REGULAR SCHOOL BOARD MEETING
ALCESTER-HUDSON SCHOOL DISTRICT #61-1
July 14, 2025**

A. School Board President Jay Hallaway called the meeting to order at 7:02 pm at the Alcester-Hudson High School conference room with the following school board members present: Jay Hallaway, Travis Stene, Amanda Beeler, Justin Teunissen, Jen Wennblom, Bart VerMulm, and Shelby Braaten. Also present were Tamara Moller, David Moore, Natalie Stene, Tim Rhead and Jason Van Engen.

NOTICE IS HEREBY GIVEN THAT THE SCHOOL BOARD OF ALCESTER-HUDSON SCHOOL DISTRICT 61-1 IS NOW OPENING THE PUBLIC HEARING OF THE 2025-2026 SCHOOL BUDGET. THE PURPOSE OF SAID HEARING IS FOR CONSIDERATION OF THE 2025-2026 BUDGET, FOR THE FISCAL YEAR JULY 1, 2025 TO JUNE 30, 2026 AND IT'S SUPPORTING DATA.

B. PLEDGE OF ALLEGIANCE

C. START THE REGULAR MONTHLY MEETING at 7:20 PM

D. RECOGNITION OF VISITORS

E. PUBLIC INPUT No public input

F. ADDITIONS TO THE AGENDA

1. A motion was made by VerMulm and seconded by Beeler to approve the agenda with the following additions to New Business number 9 letter h. All voted aye. Motion carried.

G. CONSENT AGENDA

1. A motion was made by Braaten and seconded by Wennblom to approve the June 9, 2025 regular school board meeting minutes, to approve the Activity, Athletic, Business Manager, Lunch and Imprest Fund Reports, to approve all claims for payment from the 2024-2025 budget, and the following District reports:

Business Manager's Report: General Fund: June Beginning Balance \$887,593.54 Receipts Local \$126,591.89 State \$123,113.00 Expenditures \$272,928.73 June Ending Balance \$864,369.70 **Activity Fund:** June Beginning Balance \$75,490.61 Receipts Local \$4,657.45 Expenditures \$7,327.46 June Ending Balance \$72,820.60 **Capital Outlay Fund:** June Beginning Balance \$2,788,633.68 Receipts Local \$107,188.70 Expenditures \$11,010.29 June Ending Balance \$2,884,812.09 **Special Education Fund:** June Beginning Balance \$159,147.45 Receipts Local \$64,259.60 State \$354.00 Expenditures \$41,045.08 June Ending Balance \$182,715.97 **Bond Redemption Fund:** June Beginning Balance \$357,766.56 Receipts Local \$41,915.38 Expenditures \$950.00 June Ending Balance \$398,731.94 **Lunch Fund:** June Beginning Balance (\$6,478.39) Receipts Local \$9.61 State \$446.83 Federal \$12,528.95 Expenditures \$6,436.81 June Ending Balance \$70.19 **Drivers Education Fund:** June Beginning Balance \$15,193.60 Expenditures \$4,526.36 June Ending Balance \$10,667.24 **ASP Fund:** June Beginning Balance \$3,991.32 **Custodial Fund:** June Beginning Balance \$46,296.24 Receipts Local \$20,783.53 Expenditures \$18,203.83 June Ending Balance \$48,875.94

Claims: AFFORDABLE FLOOR COVERS GYM FLOOR COVERING \$2,760.00, ALCESTER QUICK STOP FUEL \$109.85, ALCESTER-HUDSON SCHOOL AGENCY ACCOUNTS IMPREST \$3,950.22, AMAZON CAPITAL SERVICES CARD PRINTER AND SUPPLIES \$2,148.98, BEST WESTERN RAMKOTA INN ROOMS FOR STATE SOFTBALL \$5,975.62, BOMGAARS JANITOR SUPPLIES \$69.03, CANTON HOME & FARM SUPPLY CARPET SQUARES FOR ELEMENTARY \$973.11, CENEX FLEET FUELING FUEL \$275.47, CENTURY BUSINESS PRODUCTS COPIER USAGE/LEASE \$1,806.93, CITY OF ALCESTER UTILITIES \$257.15, COLE PAPER COMPANY JANITOR SUPPLIES \$131.63, DAKOTA ACADEMIC CONSULTING INC. E-RATE CONSULTING \$3,200.00, DIAMOND VOGEL PAINT \$149.92,

EASTWAY AUTO SERVICE, INC. MOWER SERVICE \$179.04, ELECTRIC CONSTRUCTION COMPANY PANEL INSPECTION \$1,280.61, GRAVES, TRAVIS REMOTE SUPPORT \$150.00, HAUFF MID-AMERICA SPORTS, INC. PLAQUES - SB \$75.00, HEARTLAND NATURAL GAS LLC NATURAL GAS \$327.60, J.W. PEPPER & SON INC., SHIPPING \$19.99, JOHNSTONE SUPPLY FILTERS \$813.43, LODGE AT DEADWOOD ROOM FOR PRINCIPAL CONFERENCE \$310.00, LOREN FISCHER DISPOSAL DUMPSTER RENTAL \$202.00, MIDAMERICAN ENERGY COMPANY UTILITIES \$250.93, NAPA AUTO PARTS OF CANTON FUEL ADDITIVE \$16.99, NEW CENTURY PRESS LEGALS \$76.16, PETE'S PRODUCE JANITOR SUPPLIES \$151.24, PITNEY BOWES GLOBAL FINANCIAL SERVICES POSTAGE MACHINE RENTAL \$315.00, PREMIER BANK SAFETY DEPOSIT BOX \$125.58, PRESTO X PEST CONTROL \$78.99, SANFORD PENTAGON VB ACADEMY VOLLEYBALL CAMP \$1,800.00, SIOUXLAND OUTDOOR POWER MOWER PARTS \$113.61, SOUTHEAST AREA COOPERATIVE SERVICES \$1,217.11, SOUTHEASTERN ELECTRIC COOP UTILITIES \$6,416.08, TIME MANAGEMENT SYSTEMS TIME KEEPING SOFTWARE \$112.20, TOTAL STOP FOOD STORE JANITOR SUPPLIES \$15.15, VAN ENGEN, JASON MILEAGE \$240.24, VERIZON WIRELESS CELL PHONE \$256.44, WATERMAN BACKHOE SERVICE SERVICES \$306.12, WEX BANK - SINCLAIR FUEL \$1,286.62, WEX HEALTH INC. ADMIN FEE \$69.75, XTREME FIRE PROTECTION, LLC ANNUAL FIRE SPRINKLER INSPECTION \$200.00 TOTAL \$38,213.79

Imprest: Impact Sports Center: boys basketball summer league \$680.00, Montrose School: void check (\$127.98), Tamara Moller: state softball club meals \$468.20, Wartburg College: wrestling club camp \$500.00, Brandon Chesnut: wrestling club camp \$750.00, Shane Hennen: boys club basketball camp \$1,680.00 Total \$3,950.22

Payroll & Benefits: Instruction General Fund \$125,238.91 Instruction Special Ed Fund \$24,732.87 Instruction Title/REAP \$8,352.22 Support Services \$66,141.14 Extra Curricular \$7,971.19, Food Service \$2,568.36 Driver's Education \$4,255.06 Total \$239,259.75

H. OLD BUSINESS No old business

I. COMMITTEE/SUPERINTENDENT/PRINCIPAL'S REPORT

1. Superintendent Rhead reported on summer projects in process, the parking lot will be resurfaced in a couple weeks, new walls are currently going up in the elementary, ASP will start up when school starts and will be looking into board training this fall.
2. Principal Van Engen reported on summer sports camps currently going on, custodians working hard to get school ready for start, congratulating all the FCCLA students that attended the National Convention in Orlando, Walk of Honor induction ceremonies will happen on September 5th and October 17th.

J. NEW BUSINESS.

1. A motion was made by Stene and seconded by Teunissen to adjourn the 2024-2025 Board of Education and reopen as the 2025-2026 Board of Education. All voted aye. Motion carried.

As per state statute, the following fiscal year 2025-2026 salaries are here listed:

ADMINISTRATORS: Tim Rhead 230 days Superintendent/ Elementary Principal \$106,000.00 Transportation Director \$6,000.00 total \$112,000.00, Natalie Stene 225 days, Business Manager \$62,000.00, Jason Van Engen 200 days, Secondary Principal \$77,450.00 High School Student Council \$938.00 Cross Country Coach \$3,335.00, Homecoming \$724.00 Total \$82,447.00

CERTIFIED STAFF 175 days: Kayla Anderson Teacher \$48,450.00, Robyn Axtell Teacher \$51,950.00, Jovelyn Bullo Teacher \$52,400.00, Lynette Busch Teacher \$63,000.00 Insurance Adjustment \$362.00 Total \$63,362.00, Brittany Christensen Teacher \$47,350.00 Prom Advisor \$2,159.93 Total \$49,509.93, Nola Conner Librarian \$52,200.00, Shana Doering Guidance Counselor \$57,800.00 Insurance Adjustment \$360.00 National

Honor Society \$653.75 Total \$58,813.75, Kelli Erickson Teacher \$56,900.00, Lexy Foss Teacher \$51,950.00 Fall Cheer Coach \$2,604.25 Total \$54,554.25, Sarah Gates Teacher \$54,650.00, Daniele Geis Teacher \$48,250.00 Vocal Elem \$965.00 Vocal JH \$965.00 Vocal HS \$1,930.00 Total \$52,110.00, James Greene Teacher \$55,400.00 Math Olympiad \$473.50 Total \$55,873.50, Brian Haak Teacher \$57,900.00 Football Head Coach \$5,230.00 Track JH Coach \$2,092.00 Insurance Adjustment \$315.00 Total \$65,537.00, Shannon Hames Teacher \$56,000.00 Track Head Coach \$4,925.75 Total \$60,925.75, Amber Harris 3/4 FTE Nurse \$38,887.50 Molly Homandberg Teacher \$51,450.00 JH Volleyball \$2,294.40 Total \$53,744.40, Mitchell Johnson 1/3 FTE Teacher \$16,866.67 1/3 FTE Tech Coordinator \$20,000.00 1/3 FTE Dean of Students \$20,000.00 Athletic Director \$9,470.00 Football Asst Coach \$3,305.00 Track Head Coach \$4,584.00 Total \$74,225.67, Tiffany Johnson Teacher \$55,800.00, Joseph Kvale Teacher \$49,250.00 Oral Interp \$2,554.75 Total \$51,804.75, Linda Merrick Teacher \$63,950.00, Joseph Miller Teacher \$49,150.00 Basketball Asst Girls Coach \$3,551.25 Total \$52,701.25, Tyleen Nygard Teacher \$48,700.00 Basketball JH Girls Coach \$2,316.00 Total \$51,016.00, Eric Quaschnick Teacher \$46,450.00 Band \$4,506.00 Total \$50,956.00 Jamie Ronquillo Teacher \$49,150.00, Hailey Schroeder Teacher \$51,800.00 Elementary Student Council \$487.00 Total \$52,287.00 Logan Serck Teacher \$46,000.00 JH Football Coach \$2,208.00 Total \$48,208.00, Riva Sharples Teacher 1/3 FTE \$17,100 Head Play \$1,840.00 Total \$18,940.00 Rebecca Solberg Teacher \$58,537.00 Elementary Student Council \$487.00 Total \$58,540.00, Aranda Stai Teacher \$52,500.00, Hannah Swanson Teacher \$56,700.00 Volleyball JH Coach \$2,445.60 Total \$59,145.60, Hillary Terpstra Teacher \$50,750.00 FCCLA \$4,330.75 Golf Coach \$3,459.25 Total \$58,540.00 Brigita Timmerman Teacher \$47,800.00 FFA \$4,025.00 Total \$51,825.00

CLASSIFIED STAFF: Katie Anderson Food Service Helper \$17.41/hour, Ravyn Anderson Special Needs Paraprofessional \$17.50/hour, Neal Barnes Head Custodian \$26.17/hour, Kathy Behnke Food Service Helper \$22.76/hour, Pat Bunkoske Alternative Room/Paraprofessional \$17.33/hour, Melissa Coenen Food Service Helper \$15.25/hour, Seth Cotton Custodian \$18.63/hour, Melanie Dumas Paraprofessional \$17.71/hour, Amanda Ericson Library Paraprofessional \$15.25/hour, Cassandra Garness Administrative Secretary \$16.45/hour, Kristin Haisch Administrative Secretary \$17.56/hour, Heather Hongslo Special Needs Paraprofessional \$17.50/hour, Tammy Lewis Food Service Helper, \$20.82/hour, Mary Beth Lundberg Special Needs Paraprofessional \$23.24/hour, Michael Manning Custodian \$21.68/hour, Terri Nygard Paraprofessional \$22.43/hour, Ashley Oberg Paraprofessional \$19.00/hour, Sandy Saugstad Paraprofessional \$22.43/hour, Renee Swets Title Paraprofessional \$19.00/hour, Samantha Tinklepaugh Paraprofessional/Bus Radio \$17.60/hour, Alison VanMuyden Special Needs Paraprofessional \$19.05/hour, Amanda Wielenga Paraprofessional \$19.75/hour

BUS DRIVERS: Clay Clark \$42.50/route \$12/hour activities, Scott Conner \$42.50/route \$12/hour activities, Steve Johannsen \$42.50/route \$12/hour activities, Chad Nelson \$42.50/route \$12/hour activities, Tim Rhead \$42.50/route \$12/hour activities, Warren Wilkens \$42.50/route \$12/hour activities, Matthew VerMulm (Sub) \$42.50/route \$12/hour activities.

OTHER: Alexis Gray Asst Volleyball Coach \$3,450.00, Kathy Johannsen 6 month contract for Asst Computer \$7,500.00, Grant Johnson Basketball Boys Head Coach \$5,209.00, Nathan Johnson Asst Football \$3,367.00, Dean Moller Softball Girls Head Coach \$4,498.00 Field Maintenance \$923.00 Total \$5,421.00, Kevin Pies Softball Girls Asst Coach \$2,841.00, Spencer Rabbass JH Boys Basketball Coach \$2,251.00, Keandra Rhead Head Volleyball Coach \$5,159.00, Devin Schoefield, Asst Boys Basketball Coach \$3,518.00, Phil Serck Wrestling Coach \$5,753.00 Nathan Solberg Basketball Girls Head Coach \$5,308.00 JH Girls Basketball Coach \$2,316.00 Total \$7,624.00, Randy Walth Football JH Coach \$2,381.00.

2. A motion was made by Braaten and seconded by Wennblom to declare Tamara Moller as Board of Education member with term expiring July 1, 2027, Bart VerMulm as Board of Education member with term expiring July 1, 2028, and David Moore as Board of Education member with term expiring July 1, 2028. Due to no contested vacancies, there was no election. A concurrent motion is necessary to issue a certificate of election and to officially administer the oath of office. All voted aye. Motion carried.

3. A motion was made by Teunissen and seconded by Braaten to approve and make public any conflicts of interest between board members and the Alcester-Hudson School District. All voted aye. Motion carried.

4. A motion was made by Wennblom and seconded by Stene to elect Justin Teunissen as Board Chairperson for the 2025-2026 school term. All voted aye. Motion carried.

5. A motion was made by VerMulm and seconded by Braaten to elect Jen Wennblom as Board Vice-Chairperson for the 2025-2026 school term. All voted aye. Motion carried.

6. A motion was made by Wennblom and seconded by Braaten to consider all claims and approve for payment from the 2025-2026 budget. All voted aye. Motion carried.

Claims: 95 PERCENT GROUP LLC SPECIAL EDUCATION MATERIALS \$143.00, ALLIANCE COMMUNICATIONS PHONE LEASE/UTILITIES \$948.00, ARGUS LEADER NEWSPAPER SUBSCRIPTIONS \$173.00, ASSOCIATED SCHOOL BOARDS OF SD ANNUAL DUES \$1,102.83, BMO HARRIS CURRICULUM \$999.00, BOOK SYSTEMS LIBRARY SOFTWARE \$2,068.00, BRIGHTARROW TECHNOLOGIES INC NOTIFICATION SYSTEM RENEWAL \$567.00, BSN SPORTS, LLC SPORTS SUPPLIES \$699.79, CANTON HOME & FARM SUPPLY ELEM CARPET REPAIR \$106.50, CDW GOVERNMENT INC COMPUTER SUPPLIES \$276.12, CENTURY BUSINESS PRODUCTS COPIER LEASE AND USAGE \$2,066.45, COGNIA INC. ANNUAL MEMBERSHIP \$1,400.00, CORDREY, TERRI SERVICES \$500.00, CULLIGAN WATER CONDITIONING SOFT WATER CONTRACT \$35.00, CURRICULUM ASSOCIATES, INC. CURRICULUM \$7,632.45, EBOARDSOLUTIONS ONLINE POLICY FEE \$1,000.00, EDMENTUM PROGRAM LICENSE \$3,091.25, EIDE BAILLY LLP LANSCHOOL \$1,407.00, FIRST DAKOTA INDEMNITY COMPANY WORKCOMP \$9,974.00, FRONTLINE EDUCATION EMPLOYEE EVALUATION MANAGEMENT \$2,306.25, GRAVES, TRAVIS CLOUD STORAGE RENEWAL \$1,400.00, HUNTINGTON NATIONAL BANK, THE SCOREBOARD PAYMENT \$25,148.84, INFINITE CAMPUS WORKFLOW & FOOD SERVICE \$2,374.40, J.D.'S HOUSE OF TROPHIES SCHOLARSHIP AND WALL OF FAME PLAQUES \$6,065.25, JOHNSON CONTROLS C-CURE 9000 RENEWAL \$1,052.63, JUNIOR LIBRARY GUILD BOOK SUBSCRIPTION \$2,890.36, LEWIS MACHINE AND REPAIR LLC VEHICLE MAINTENANCE \$308.95, MOEM MATH OLYMPIADS \$175.00, OAKLAND, PAUL ELEMENTARY CARPET REPAIR \$873.04, OVERDRIVE EBOOK SUBSCRIPTIONS \$750.00, PRIMEX WIRELESS ANALOG CLOCKS \$1,213.22, RENAISSANCE LEARNING, INC. AR CURRICULUM \$4,401.22, RIDDELL/ALL AMERICAN SPORTS CORP. HELMET AND SHOULDER PAD RECONDITIONING \$7,809.10, RIVERSIDE INSIGHTS STANDARDIZED ASSESSMENT \$400.00, RIVERSIDE TECHNOLOGIES, INC. LAPTOPS \$19,723.00, SCHOOL DATEBOOKS, INC. STUDENT PLANERS \$604.61, SDHSCA MEMBERSHIP FEE \$60.00, SHI INTERNATIONAL CORP ADOBE LICENSE RENEWAL \$4,444.19, SOFTWARE UNLIMITED, INC. SOFTWARE RENTAL FEE \$10,550.00, SONOVA USA INC YEARLY REPLACEMENT FOR HEARING SYSTEM \$3,056.87, STATE OF SOUTH DAKOTA RECORDS MANAGEMENT \$74.90, SUPREME SCHOOL SUPPLY CO. TEACHER RECORD BOOKS \$102.96, TIME MANAGEMENT SYSTEMS TIME KEEPING SYSTEM \$3,172.00, TWOTREES TECHNOLOGIES NEWLINE BOARDS \$24,582.27, US BANK ST PAUL CO CERTIFICATES AND BOND PRINCIPAL & INTEREST \$446,298.75 TOTAL \$604,027.20

7. A motion was made by Stene and seconded by Wennblom to affirm the committee appointments. All voted aye. Motion carried.

Building Committee Travis Stene, Shelby Braaten, Justin Teunissen
Negotiation Committee Jen Wennblom, Shely Braaten, Tamara Moller
Bus Transportation Travis Stene, Justin Teunissen, Bart VerMulm
Southeast Cooperative Board David Moore
Budget Oversight Committee David Moore, Tamara Moller

8. A motion was made by Braaten and seconded by VerMulm to participate in the Emergency Bus Pact for the

2025-2026 school year. All voted aye. Motion carried.

9. A motion was made by Braaten and seconded by Wennblom to approve contracts and work agreements for the following personal (a) Jason VanEngen Head Cross-Country, (b) Kathy Johannsen Asst. Computer (c) Ravyn Anderson Paraprofessional (d) Amanda Ericson Library Paraprofessional, (e) Jovelyn Bullo Science Teacher (f) Alexis Gray Asst. Volleyball (g) Melissa Coenen Food Service Aide (h) Eric Quaschnick Band. All voted aye. Motion carried.

10. A motion was made by VerMulm and seconded by Moore to approve the resignation of MaryEllen Kennedy. All voted aye. Motion carried.

11. A motion was made by Braaten and seconded by Stene to declare the following items as surplus for disposal; 29 laptops, 29 Chromebooks, 1 monitor, and 13 Promethean boards. All voted aye. Motion carried.

12. ANNUAL CONSENT AGENDA: A motion was made by Stene and seconded by VerMulm to approve the following:

- a) Recognize the Administration as a Collective Bargaining Group for the 2025-2026 school year.
- b) Recognize the Certified Staff as a Collective Bargaining Group for the 2025-2026 school year.
- c) Recognize the Classified Staff as a Collective Bargaining Group for the 2025-2026 school year.
- d) Appoint Natalie Stene as Business Manager for 2025-2026 school year and authorize her to invest monies whenever there are monies to invest and give her authority to enter into the Annual Food Service Agreement.
- e) Appoint Principal Jason VanEngen as Title IX Coordinator for the School District
- f) Appoint Superintendent Tim Rhead as truant officer, person responsible for closing school in inclement weather, and purchasing agent for the School District within the limits established by the budget and statute.
- g) Appoint Superintendent Tim Rhead as the person responsible for submitting the Consolidated Application
- h) Name depository - Premier Bank of Hudson or Alcester.
- i) Name official newspaper - Alcester Union & Hudsonite.
- j) Set time and place for Board Meetings: 7:20pm April-October, 6:20pm November-March in the Alcester-Hudson High School conference room in Alcester or Hudson Community Center in Hudson
- k) Reaffirm that the Alcester-Hudson School District intends to cover all volunteers with their Workers Compensation Plan.
- l) Authorize the Chairman of the Board and the Business Manager to enter into and execute promissory notes, as necessary, for and on behalf of the District in order to provide sufficient monies in the various funds of the School District to pay current monthly obligations, it being understood that the said amount of said notes will not in any case exceed the sum of ninety-five percent of the amount of uncollected taxes as levied by the School Board for the current school fiscal year for the fund for which money is borrowed as fore stated: It being further understood that promissory notes entered into in accordance with the action are subject to ratification by the School Board at their next meeting following the effective date for said promissory notes, and that this authorization is granted with the regulations as set forth in SDCL 13-19-1 through 13-19-5.
- m) Set Board Members' salaries for the 2022-2023 school year at \$75/meeting.
- n) Set meals for approved travel at the state rate for staff.
- o) Set staff mileage for approved travel at the state rate.
- p) Reaffirm policy that all bills are to be submitted to the Business Manager no later than the Wednesday before the regular meeting in order to prepare a listing to send to the Board Members with the Agenda.
- q) Set Substitute salaries, \$105/day classified staff substitute, \$125/day teacher substitute, \$135/day teacher substitute for consecutive days for the same teacher after 11 days.

- r) Appoint Superintendent Rhead as custodian of the School Board President's Signature Stamp.
- s) Declare the Superintendent, Principal, and Business Manager as legal signatures for the Agency Account, all school reports, and federal programs.
- t) Declare the School Board Chairman, Superintendent, and Business Manager as legal signatures for the Super Now Account, Money Market Account, and Lunch Fund Account.
- u) Set prices for the following:
 - Athletic single ticket** Adults \$4.00, Non district students \$3.00
 - Activity tickets** Adults \$30/year, Alcester-Hudson students Free
 - Musical/Plays** Adults & Students \$5.00
 - Instrumental Rental** \$50/year
 - Percussion Rental** \$30/year
 - Credit Card Fee for processing** 3.5% plus \$.15 (\$20.00 minimum)
 - School Lunch prices** Students K-6 \$3.50, Students 7-12 \$3.75, Adults \$5.25, Extra Milk \$0.50
 - School Breakfast prices** Students K-12 \$2.00

All voted aye. Motion carried.

13. A motion was made by Braaten and seconded by Wennblom to retain the school attorney for the fiscal year 2025-2026 to Michael F. Marlow, partner at Johnson, Miner, Marlow, Woodward & Huff, Prof. LLC. All voted aye. Motion carried.

L. ADJOURNMENT. A motion was made by Stene and seconded by VerMulm to adjourn the regularly scheduled July 14, 2025, Board of Education meeting at 8:04 pm. All voted aye. Motion carried. The next regular school board meeting will be Monday, August 11, 2025, at 7:20pm at the Alcester-Hudson High School conference room.

ATTEST:

Justin Teunissen, President

Natalie Stene, Business Manager